

BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20180327-01

PROJECT : **500 Units Passbook Printer with Four (4) Years Service Maintenance Package**

IMPLEMENTOR : **Procurement Department**

DATE : **May 10, 2018**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The Terms of Reference (Annex A-1 to A-2), Section VII (Specifications) and Checklist of the Bidding Documents (Item 6) have been revised. Please see attached revised Annexes A-1 to A-2 and the specified sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Specifications

Specifications	Statement of Compliance
<p style="text-align: center;">500 Units Passbook Printer with Four (4) Years Service Maintenance Package</p> <p>Minimum specifications and other requirements per attached Revised Annex A.</p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> ▪ Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model. ▪ Manufacturer's authorization or back-to-back certification evidencing that the bidder is a certified partner of the product being offered. ▪ List of at least one (1) service center with contact person, complete address and contact details in the following regions: 	<p style="text-align: center;">Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p> <p style="text-align: center;">Please state here either "Comply" or "Not Comply"</p>

<ul style="list-style-type: none">- La Union and/or Pangasinan for Region I and CAR LANDBANK branches/offices- Santiago City for Region II LANDBANK branches/offices- National Capital Region for NCR, Regions III and IV LANDBANK branches/offices- Legazpi City for Bicol and Samar LANDBANK branches/offices- Cebu City for Regions VI, VII and Leyte LANDBANK branches/offices- Davao City for the whole of Mindanao LANDBANK branches/offices <ul style="list-style-type: none">▪ List of local parts center/depot of principal/dealer in the Philippines.▪ List of at least two (2) installed bases of 50 printers other than LANDBANK, of the same brand, but not necessarily the same model as the item being offered (supported by POs). <p>The winning bidder must affix a sticker/tag/label with company name and after sales contact number(s) or equivalent form of marking on each of the equipment.</p>	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements
 - **Legal Document**
 - 3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or
 - 3.b Class "A" eligibility documents as follows:
 - Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.
 - **Technical / Financial Documents**
 - 3.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.

- 3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
- 3.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.g Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.h Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.
- 3.i Manufacturer's authorization or back-to-back certification evidencing that the bidder is a certified partner of the product being offered.
- 3.j List of at least one (1) service center with contact person, complete address and contact details in the following regions:
- La Union and/or Pangasinan for Region I and CAR LANDBANK branches/offices
 - Santiago City for Region II LANDBANK branches/offices
 - National Capital Region for NCR, Regions III and IV LANDBANK branches/offices
 - Legazpi City for Bicol and Samar LANDBANK branches/offices
 - Cebu City for Regions VI, VII and Leyte LANDBANK branches/offices
 - Davao City for the whole of Mindanao LANDBANK branches/offices
- 3.k List of local parts center/depot of principal/dealer in the Philippines.

- 3.I List of at least two (2) installed bases of 50 printers other than LANDBANK, of the same brand, but not necessarily the same model as the item being offered (supported by POs).
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
 - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR EFPS; and
 - 7.b Income Tax Return for 2016 filed manually or through the BIR EFPS

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

TECHNICAL SPECIFICATIONS

Equipment: Passbook Printer	Code:
Date Prepared: May 9, 2018	

Particulars	Specifications
Emulation	IBM 4722, IBM 9055 OR IBM 9068 format compatible
Print Head	24 – wire dot impact
Speed	330 characters per second at 10cpi
Character Pitch	Supports 10, 12, 15 and 17.1 cpi
Print Span	3mm to 238mm from left
Ports	Serial and USB
Power	220 volts
Cable Connectors	1 Serial cable and 1USB cable
Ribbon	Must include 3 black ribbons per printer with ribbon life of at least 10M (million) characters each.
Compatibility	Must work with LANDBANK's existing Teller System (CT, WINDOWS, LANDP) without modifications in the system
Warranty	1 - year warranty on parts and services 4 – year Maintenance Package*

***Maintenance Package**

- a. Principal/Dealer must have at least one (1) service center or service engineer in the following areas:
1. Region I or CAR (preferably La Union Pangasinan)
 2. Region II (preferably Santiago City)
 3. NCR or Region III or IV (preferably NCR)
 4. Bicol or Samar (preferably Legazpi)
 5. Region VI or VII or Leyte (preferably Cebu City)
 6. Mindanao (preferably Davao City)
- In case only service engineers are available in the above listed areas, at least 1 service center must be located in the NCR, Visayas and Mindanao.
- b. Submit the following:
- The names and resumes of service engineers
 - List of service centers' locations, contact persons and telephone numbers
 - List of the local parts center/depot where spare parts will be available
- c. Service for the repair/replacement of parts must be accomplished within 48 hours upon receipt of notice.
- d. Free service unit must be provided if the 48-hour service turnaround will not be met.
- e. The service repair must be done onsite.
- f. The maintenance package shall include costs on labor, parts and incidental charges for travel and lodging except under the following conditions: damages caused by fire, earthquake, flood, spilling of food and drinks, roof leakage, civil disturbance, and accidental dropping of the unit.
- g. No regular preventive maintenance is required.
- h. Maintenance payment must be made quarterly after the service.
- i. Landbank has the right to pre-terminate maintenance services if the Bank finds the services to be unacceptable.

- j. The terms and conditions for the maintenance package also apply to the one year warranty period.
- k. Bidder must have at least two installed base of 50 passbook printers other than Landbank – same brand, not necessarily same model, as item being offered (supported by POs).
- l. All units must be brand new.
- m. Bidder must be an authorized dealer of the product/brand.
- n. Each equipment must have a **Sticker** containing the contact number for the repair of the unit.

Prepared by:

Checked by:

Approved By:

(Original Signed)
EDWARD A. JUAN
CDCS, NOD

(Original Signed)
ARCHIEVAL B. TOLENTINO
ADM, NOD

(Original Signed)
ENRIQUE L. SAZON JR
DM, NOD

(Original Signed)
CATHARINE P. ZULUETA
SIO, SID

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AURELIA M. LAVILLA
Head , SID